



NORTHLAKE MARINE WORKS, INC

929 N. Northlake Way

Seattle, WA 98103

(206)633-2114

www.northlakemarineworks.com

GENERAL RULES

- **LIVE-A-BOARD TENANTS**

Live a-board tenants are not allowed.

- **PETS**

Pets must be on a leash or carried while in the Marina. Pet waste must be cleaned up immediately by the pet owner and disposed of in waste containers.

- **PARKING**

During weekday working hours, building parking is reserved for building tenants. We encourage you to ride your bicycles to the marina to alleviate parking problems, but please do not store them here, unless you are on your boat at the time.

- **GATE**

- We have installed a gate at the entrance to the docks. For security reasons, the gate will be closed and locked at all times. Moorage tenants are provided with an individualized gate code.
- Do not share your gate code.
- To help keep the docks and boats secure, **please do not prop the gate open.**

- **OBSTRUCTING DOCKS**

- Tenants may not use docks and finger piers as a storage area for tools, paint, petroleum products, dinghies, fishing equipment or any other type of equipment or materials.
- Highly combustible items such as starting fluids, paint and thinners should not be stored on the vessel or docks.
- Tenants must remove all paper, litter and debris from the immediate area of their vessels.
- Storing any gear whatsoever on the docks is prohibited. All walkways must be free of all obstructions including dinghies and coiled hoses.

- The use of power pedestals for hanging or storing personal items is prohibited.
- Northlake Marine Works, Inc. may remove any item belonging to a tenant not on a tenant's boat.
- Northlake Marine Works, Inc. may charge a fee for storing items that the Marina personnel have had to remove and store.

- **SERVICE PROVIDERS**

All commercial vendors or individuals conducting business for fees on Northlake Marine Works property are required to have the appropriate **Business License** and must follow all local, state and federal requirements appropriate to their business. Additionally, they must provide us with a **certificate of liability insurance** for their business with proof of five hundred thousand dollars (\$500,000) single-limit comprehensive general liability insurance prior to beginning work on your vessel. Any work which has the potential for environmental damage or pollution must be done at a boatyard rather than at our marina.

- **VESSEL REGISTRATION**

Marinas are required by the State of Washington to verify that all moorage customers have annually registered their vessels in the State of Washington. Moorage tenants must supply the Marina with a copy of an up to date registration for the vessel each year. The boat must display an up to date Washington State Vessel Registration decal.

ENVIRONMENTAL RULES

- **DUMPING**

A treaty, the Marine Pollution Act (MARPOL) specifically prohibits the dumping of any trash overboard within the boundaries of Puget Sound.

If your boat is over 40 feet, you are required by MARPOL to have a written waste management plan on board. It must contain the name of the boat; person in charge and a short description of what you plan to do with your waste. In this plan, you should plan how to handle an oil spill of your making. The Coast Guard requires all boats over 26 feet to display the MARPOL placard in a visible location.

- **REPORTING HAZARDOUS WASTE OR OIL SPILLS**

The person in charge must report any hazardous waste spill from the vessel. Call 800.OILS.911 or 1.800.258.5990 and the U.S. Coast Guard National Response Center at 800.424.8802. They will notify the Coast Guard and EPA. If you are not near a phone, call the Coast Guard on VHF Channel 16.

Law: Oil and Hazardous Substance Spill Prevention and Response (Chapter 90.56)

Fines of up to \$25,000 and responsibility for the costs of environmental cleanup or damage claims. Enforcement Agency: U.S. Coast Guard

- **IN THE EVENT OF A SPILL**

Call the numbers above and the MARINA and start clean-up using the OIL SPILL KIT at the head of the dock. If additional clean-up is needed that cannot be handled with the supplies available, call the number of the SPILL RESPONSE COMPANY that is at the head of the dock. (SOAP MUST NOT BE USED)

- **WASTE OIL**

U.S. Coast Guard regulations state:

“No person may intentionally drain oil or oil waste from any source into the bilge of any vessel.” Boats over 26’ must display a placard:

“Oil Discharge is Prohibited”

All waste oil and other solvents, paints, antifreeze must be removed from the property immediately when they are of no use. They are not to be mixed. They are considered hazardous waste and are to be taken to the proper recycling sites. The Household Hazardous Waste Facility will supply you with the proper way to dispose of such waste.

It is illegal to place liquid oil or items may which leak oil into garbage dumpsters. (WAC 173-351)

Law: Oil Pollution Control Act (OPA)

Fines of up to \$20,000 and responsibility for the costs of environmental cleanup or damage claims

Enforcement Agencies: U.S. Coast Guard and Department of Ecology

- **BILGES**

Bilges must be free of oil and fuel. Keep your bilges clean using oil absorption material. Used absorbent material is to be put in plastic bags and disposed of at a Household Hazardous Waste Facility.

- **FUELING OF VESSELS**

No fueling of vessels at the dock. All fueling is to be done at a fuel dock.

- **WASHING, SANDING, PAINTING AND VARNISHING**

Almost all work to be done on a boat has to be done in a boatyard. State law prohibits the discharge of any pollutants into the water, including soaps, paints and dust from sanding. Slip-side maintenance must involve less than 25% of the area of the deck and superstructures of the boat. No repair activity is to be done on the docks without supervision by the MARINA.

- **SEWAGE**

No tenant will dump sewage, animal waste or food waste. Take your boat to a pump-out station or make arrangements to have it pumped out by a mobile marine sewage pumping service. It is illegal to discharge untreated sewage within the 3-mile territorial limit which includes all of Puget Sound and its fresh water tributaries.

Law: Clean Water Act

Fines of up to \$2,000 for the illegal discharge

Enforcement Agencies: U.S. Coast Guard and Department of Ecology

- **GARBAGE DISPOSAL**

Garbage disposal containers are available near entrances to the dock. Carefully place boating refuse and garbage in the containers provided. Be sure to separate the garbage as required by the City of Seattle for disposal. Northlake Marina refuse containers are only for disposal of waste generated on Marina property. No household or business waste should be disposed of in our containers. Also, please remember that no hazardous waste can be discarded on the Marina property.

- **RECYCLING**

The city of Seattle requires that we keep all recyclable items out of our garbage. We have well marked garbage cans for garbage in the garage. No bottles, cans, paper, or cardboard should be placed in these garbage cans. We have marked cans for bottles, paper, cans and plastic containers, and another for cardboard.

- **FOOD AND COMPOSTABLES**

The following items are to be disposed of in the containers marked “Food and Compostables”

- All food scraps, including: fruits, vegetables, coffee grounds & filters, tea bags, shells & bones, pasta & rice, eggshells, nutshells, bread & grains, meat, fish & dairy.
- Food-soiled paper, including: uncoated (no shine) paper bags, paper towels & napkins, greasy pizza boxes, uncoated (no shine) food-soiled paper plates, & shredded paper.
- Plant & yard waste, including: flowers & houseplants, leaves, branches & grass clippings.
- Approved compostable bags which have been tested by the compost facility.

- **FISH CLEANING**

Cleaning of fish on the docks is prohibited. Fish waste may not be disposed of into Marina waters or garbage containers. Take it home or to the dump.

- **PETS**

Pet waste must be cleaned up immediately by the pet owner and disposed of in waste containers. DO NOT dispose of pet waste in the water.

- **SCUBA DIVING AND BOTTOM CLEANING**

Per the Washington State Pollution Control Act, underwater cleaning of boat hulls with soft or ablative anti-fouling paint is illegal. Hard bottom paint or gel coat may be cleaned in the water only with non-mechanical devices and only if no discharge of paint occurs. Land-based cleaning may only occur at permitted boatyards with full containment of wastewater. Northlake Marine Works, Inc. prohibits scuba diving at the Marina, except when prior written permission has been obtained from Northlake Marine Works, Inc. **NO BOTTOM CLEANING IS ALLOWED** at the Marina.

SAFETY RULES

- **NO SWIMMING IN WATERS SURROUNDING DOCKS AND MARINA**
Due to the potential for electric shock, no swimming is allowed from or around the docks at the Marina. We have installed monitors to insure that our marina is not leaking electrical current into the lake. However, we have no control over the boats connected to our electrical system. They could potentially leak current into the lake and cause a swimmer to drown due to electrocution. Please, for your safety, do not swim from or around our marina!
- **ELECTRICAL CORDS**
 - Your vessel must have a shore power receptacle if you are using shore power while the vessel is unattended. This receptacle must be directly connected to a proper circuit breaker box within the boat.
 - Electrical cords connecting the boat to shore power must be professionally manufactured and specified for marine use.
 - Cords must be equipped with a locking mechanism so as to securely fasten to the dock receptacle.
 - Cord size must be appropriate for the level of service, including a minimum of ten (10) gauge wire and SJ or SO rated insulation.
 - Cords must be a single, continuous molded unit from the power pedestal to the vessel.
 - Marine grade, approved adapters and connectors will be allowed at the vessel end only and only used while you are present.
 - Replacement ends must be sealed and equipped with locking rings.
 - **Failure to comply with this section may result in the discontinuation of power service without prior notice.**
- **ELECTRIC HEATERS**
 - Heaters must comply with the applicable provisions of the law. The MARINA requires the tenant to know the law.
 - Light bulbs, including heat bulbs, shall not be used as a heat source.
 - Portable heaters must have a tip-over switch and thermal cut out.
 - Heaters must be set at the lowest setting and portable heaters placed in an area away from combustibles.
 - Heaters with exposed heating elements are prohibited.
 - Northlake Marine Works, Inc. recommends the use of dehumidifiers for moisture removal and winterization to prevent freezing.
 - Use of portable heaters or lamps in an enclosed bilge compartment is prohibited.
- **PORTABLE LIGHTS**
 - Clip lights and non-permanent lighting fixtures are prohibited on unattended boats.
 - The use of clip lights is discouraged at all times due to fire hazard.
 - The use of 110-volt lights in the bilge for heat is strictly forbidden.

- **GALVANIC CORROSION CONTROL**
 - Take necessary precautions to keep galvanic corrosion at a minimum and comply immediately with any MARINA order or directive regarding corrosion control.
- **DINGHIES**
 - Do not store dinghies or other small boats on docks or floats or leave unattended dinghies or small boats in the water except under the following conditions.
 - Dinghies, which are stored in the water, must be registered with the MARINA.
 - Dinghies must fit within the designated slip area when the primary vessel is present without encroachment into fairways, common areas or adjacent slips.
 - A dinghy must be secured so as not to drift out of the designated slip area.
 - The MARINA reserves the right (with 7 days written notice) to withdraw the privilege to store a dinghy if it would potentially create a safety or operational problem.
- **FENDERS**
 - Fender or bumper materials attached to the floats or structures must be approved by the MARINA.
 - Any unauthorized material will be removed.
- **MOORAGE LINES**
 - Moor boats securely with stern, bow and spring lines.
 - Use the appropriate number of lines to prevent excess movement.
 - Lines must be of appropriate marine grade and in good repair.
- **POSTING SIGNS**
 - The MARINA must approve any sign posted.
- **CARTS**
 - Dock carts are available without charge for the transportation of boat motors, supplies and gear, but are not for batteries or engine parts.
 - Dock carts must be returned promptly to the proper storage area.
- **FIRES**
 - Open flames or fires are prohibited on the floats, including charcoal or propane barbecues, cutting torches, welders or any burning that would constitute a fire hazard.
 - Marine grade propane or charcoal barbecues, which are permanently attached to the boat as an accessory, are allowed.
- **CHILDREN ON PIERS**
 - All children under the age of 12 must wear PFD's while on the dock.
 - A parent or other responsible adult must accompany all children under the age of sixteen (16) on the docks or finger piers.

- **SKATEBOARDING AND BICYCLING**
 - No skateboarding or riding bikes on MARINA property.
- **DOCK STEPS**
 - Dock steps are allowed with prior approval.
 - Dock steps shall not be used as storage units.
 - Dock steps shall not be attached to the pier.